

## RAJASTHAN TUBE MANUFACTURING COMPANY LIMITED

### Details of familiarization programmes provided to Independent Directors.

During the Financial Year 2015-16, various presentations were made from time to time to the independent directors to acquaint them about the nature of industry in which the Company operates its business model, product vertical, peer performance etc. The Board is also regularly appraised of all regulatory and policy changes that are applicable to the Company. Letter of appointment, detailing the roles and duties to be performed as an Independent Director on the Board of the Company, had been issued to all the Independent Directors.

Detailed agenda for all the meetings of the Board and Sub-committees of the Board were forwarded to all the Directors, in advance, to enable the Board members to perform its duties and role effectively. Agenda of quarterly meetings covers all the statutory information to be provided in accordance with the provisions of Companies Act and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015. The Company facilitates detailed deliberations on each agenda item of the meetings of the Board and Sub-committees of the Board.

As per the requirements of Regulation 46(2)(i) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, details of familiarization programmes attended by Independent Directors during the Financial Year 2015-16 are as follows:

Details of programmes	Sunil Kumar Jain	Mahendra Kumar Jain	Deepesh Jain	Cumulative Hours
Performance of company	8	7	7	22
Regulatory updates	7	7	5	19
Total	15	14	12	41